



**St Mary's Church of England Primary School – East Grinstead**  
**To inspire curious and resilient learners who flourish in the world God created**

**SEND Policy**

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| Date:              | Sept 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Source:            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Author:            | Mel Collier                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Review Date:       | Sept 2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Changes at Review: | Name changes for DSL and SENDCo during maternity leave<br>Amended SEN – SEND throughout<br>Amended date of Code of Practice<br>Clarified section on Identification of SEN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Review Date:       | Nov 2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Changes at Review: | Changed the 'aims' section into bullet points to avoid duplicating the SEND Information Report.<br>Policy Introduction moved to below Aims<br>Addition of lines in italics to more accurately describe our practice "We implement this through the attention that we pay to the different groups of children within our school, <i>and the inclusive practice we offer as standard in every classroom.</i> Through our ongoing assessment and reviews, we strive to enable all children to make good <i>progress, implementing carefully planned strategies and interventions where needed.</i> "<br>Paragraph about involvement in policy writing moved into introduction – needs the involvement of parent/ carers in the spring term.<br>Reworking of SEN team staffing<br>Removal of NEST and replaced with "SENDCos from other locality schools"<br>Removal of 'Suggested Timeline' on identification of SEND<br>"Child may be placed on the 'monitor' section of SEND register." added to Number 3 on Identification of SEND table.<br>Change to Number 4 on actions table – some children on SEN register will now only have a provision map rather than an ILP.<br>Removal of Staff training section as this is covered within the Information Report |
| Review Date:       | Sept 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Changes at Review: | New Assistant SENDCo – Viv Hobbs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Review Date:       | Sept 26                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Changes at Review: | Removal of Learning Mentor role<br>Addition to the role of Inclusion Team – lead two Enhanced Provision groups called The                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| <b>Service</b><br>We always go the extra mile for our school, community and the wider world | <b>Hope</b><br>We celebrate our achievements and aim to be the best we can be | <b>Responsibility</b><br>We are accountable for our actions                      |
| <b>Creativity</b><br>We think outside the box                                               | <b>Love</b><br>We respect and care for each other                             | <b>Perseverance</b><br>We have a positive attitude towards our work and learning |

At St Mary's, we are committed to giving each child every opportunity to achieve their full potential, in line with our Christian values. We offer a broad and balanced curriculum and have high expectations of all children. The achievement, attitude and well-being of all our children is paramount.

This policy aims to:

- define what is meant by SEND
- explain the roles and responsibilities of staff involved in providing for pupils with SEND
- give a brief overview of the identification of SEND and inclusive practice at St Mary's

This policy should be read alongside our SEND Information Report for further information on all areas covered below.

### **Policy introduction**

This policy helps to ensure that St Mary's promotes the individuality of all our children, irrespective of ethnicity, attainment, disability, gender or background. We do this by taking account of pupils' individual needs. It has been created by the school's Inclusion Lead in liaison with the SENDCo, Senior Leadership Team, members of the Governing Body, all staff and parents/carers of pupils with SEND. The SEND Policy is available on the school website and a hard copy is available from the school office. This reflects the importance we put on working in collaboration with all members of our school community in order to achieve the best outcomes for our pupils.

The policy complies with Section 19 of the Children and Families Act 2014. It is written with reference to inclusive education under:

- Articles 7 and 24 of the United Nations Convention of the Rights of Persons with Disabilities
- Equality Act 2010: advice for schools DfE Feb 2013
- SEND Code of Practice 0 – 25 (June 2015)
- School Admissions Code of Practice
- The Special Educational Needs and Disability Regulations 2014 (linked to clause 64)
- Schools SEN Information Report Regulations (2014)
- Statutory Guidance on Supporting pupils at school with medical conditions (April 2014)
- The National Curriculum in England framework document (September 2013)
- Safeguarding Policy
- Accessibility Plan
- Teachers Standards 2012

### **What is SEND?**

A child of compulsory school age or a young person has a learning difficulty or disability if he or she:

- has a significantly greater difficulty in learning than the majority of others of the same age, or
- has a disability that prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools.

For children aged two or more, special educational provision is educational or training provision that is additional to or different from that made generally for other children or young people of the same age by mainstream schools.

### **Categories of SEND**

In order to provide the most appropriate and effective level of support for children who are identified as having SEND, our first step is to identify the highest area of need for an individual child. The categories of SEND need are:

- Communication & interaction
- Cognition & learning (a child may think or process information differently to most other children)
- Social, emotional & mental health
- Sensory and or physical needs

St Mary's is an inclusive school and we actively seek to remove the barriers to learning and participation that can hinder or exclude individual pupils, or groups of pupils. We implement this through the attention that we pay to the different groups of children within our school, and the inclusive practice we offer as standard in every classroom.

Through our ongoing assessment and reviews, we strive to enable all children to make good progress, implementing carefully planned strategies and interventions where needed.

### Identification of SEND

We recognise the importance of early intervention and aim to identify a child's needs as early as possible.

|   | Action                                                                                                                                                                                                                                                                                                                                                                                                |
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| 1 | Entry assessments and termly assessment of core skills.                                                                                                                                                                                                                                                                                                                                               |
| 2 | Pupil Progress Meeting/ SENDCo and Class Teacher meeting – identification of children not making expected progress or concerns with behaviour, attitude or interaction. Appropriate actions or interventions identified such as checklists to complete or learning tools to try.<br><br>If there is still no progress then...                                                                         |
| 3 | Class Teacher and/or SENDCo meets parents to discuss concerns and ways in which school/ parents & carers can support the child and further actions/ interventions identified. It may also be decided to refer to external support such as the Learning and Behaviour Advisory team. Child may be placed on the 'monitor' section of SEND register.<br><br>If there is still no progress then....      |
| 4 | Child placed on the SEND register in consultation with parents. Further, more detailed assessments may be carried out and additional in-class provision/ specific interventions put in place. The child will either have a Provision Map or an Individual Learning Plan in place with small step targets depending on the child's level of need. Further advice may be sought from external agencies. |

### Our Inclusion Team

In order to achieve our aims, St Mary's provides an Inclusion Team made up of an Inclusion Lead, SENDCo, Assistant SENDCo and Emotional Literacy Support Assistants. They work alongside all other staff to implement the SEND Policy.

Together they:

- identify and provide for pupils who have special educational and additional needs
- work within the guidance provided in the SEND Code of Practice 2015
- operate a "whole pupil, whole school" approach to the management and provision of support for special educational needs through high-quality teaching
- provide support, advice and training opportunities for all staff working with pupils who have special educational needs
- lead two Enhanced Provision groups called The Burrow and The Hive

The SENDCo at St Mary's CE School is Jaimie Beach, supported by Viv Hobbs (HLTA and Assistant SENDCo).

Our ELSAs, Jo Lester and Angela Corner teach in our Enhanced Provision groups and run SEMH interventions across the school.

The SEND Governor is Gill Matson.

The Designated Safeguarding Lead and Inclusion Team Lead is Mel Collier, and the Deputy Safeguarding Leads are Rachel Thorne, Sarah Francillia and Jaimie Beach.

### Monitoring and Evaluation

Governors and Senior Leaders monitor the impact of this policy regularly. This policy will be reviewed on an annual basis.